

Board of Education Regular Meeting

June 18, 2024

4:30 P.M.

**Zanesville City Schools
Administration Building
956 Moxahala Ave.
Zanesville, Ohio 43701**

Board of Education Members:

Valencia Clark - President

Lori Lee - Vice President

Lori Buchanan

Janet Long

Mindy Waite



*Doug Baker, Ed. D.
Superintendent*

*Mike Young
Treasurer*

ZANESVILLE CITY SCHOOLS

VISION STATEMENT

Zanesville City Schools is the premier district in southeastern Ohio providing innovative and progressive educational experiences, where culturally diverse students are engaged in learning and supported by our caring staff in safe and state-of-the-art facilities.

Zanesville City Schools, the district you will never outgrow!

MISSION STATEMENT

Zanesville City Schools provides all students the opportunity to reach their full potential and ultimately become responsible, productive, life-long learners, and contributing citizens of the United States of America in a global society.

BELIEF STATEMENTS

WE BELIEVE the cultural diversity of our community brings strength and unity to the learning environment and that respect for individual differences is critical to the educational process.

WE BELIEVE our students can learn at high levels, in different ways and at different times when provided equal opportunities.

WE BELIEVE we must provide relevant, meaningful learning experiences so that our students are active, literate and self-directed learners.

WE BELIEVE our schools must be safe, child-centered environments with equal access for all to the educational process.

WE BELIEVE our staff and community must promote and model lifelong learning for students throughout our school district.

WE BELIEVE our students must be prepared to function in and adapt to a changing and diverse society.

WE BELIEVE that a superior and well-funded school district is the foundation for student learning and a prosperous community

WE BELIEVE strong interaction among the family, school, and community, based on mutual trust, honesty and open communication supports student learning.

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Student Achievement Liaison – Lori Lee
Audit Committee – Mike Young, Valencia Clark, Lori Buchanan
Insurance Committee – Valencia Clark
Buildings & Grounds Committee – Valencia Clark, Mindy Waite
Business Advisory Council – Lori Buchanan, Mindy Waite

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C. ROLL CALL – Mike Young

_____ Buchanan _____ Clark _____ Lee _____ Long _____ Waite

D. INTRODUCTION OF GUEST

E. ZEA PRESENTATIONS/COMMENTS

F. STUDENT REPORTS/UPDATES

G. ZANESVILLE COMMUNITY HIGH SCHOOL REPORTS/UPDATES

1. Enrollment Updates
2. Financial Updates
3. Recommendations and Feedback - School to Sponsor
4. Recommendations and Feedback - Sponsor to School

H. REPORT OF THE BOARD OF EDUCATION

1. Approval of Board Minutes

BE IT RESOLVED that the Board of Education approves the minutes of the Zanesville Board of Education of the Special Meeting on May 2, 2024 and Regular Meeting on May 21, 2024.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Buchanan _____ Clark _____ Lee _____ Long _____ Waite

I. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young

BE IT RESOLVED, to approve the following recommendations:

1. May Financial Reports

Approve the following financial reports:

Financial report by fund
Expenditure report
Investment report

2. Reconciliations

Approve the following reconciliations for May:

General
Payroll

3. Monthly Financials – Zanesville Community High School

Approve the May 2024 minutes, bank reconciliation and financial reports for Zanesville Community High School.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Lee _____ Long _____ Waite _____ Buchanan

**J. SUPERINTENDENT'S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS**

BE IT RESOLVED, to approve the following personnel recommendations:

1. Employment - Substitutes

Approve the following substitutes as listed, as and when needed, pending appropriate certification and background checks for the 2024-2025 school year:

Maintenance	
Chelsie Seckman	Joseph McGrath IV

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Long _____ Waite _____ Buchanan _____ Clark

2. Employment - Summer School Transportation/Aides

Approve the following Bus Drivers as listed for Transportation for the Summer 2024 as and when needed at the rate of \$20.00 per hour: Muskingum Behavioral Health or 21st Century funding will be utilized depending on the program.

Name	
Teresa Lichtner	Jason Stevens (Van Driver)

Approve the following Bus Aides as listed for the Summer of 2024 as and when needed at the rate of \$20.00 per hour: Muskingum Behavioral Health or 21st Century funding will be utilized depending on the program.

Name
Tisha Couch

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Long _____ Waite _____ Buchanan _____ Clark _____ Lee

**J. SUPERINTENDENT'S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con't)**

3. Employment - Summer Maintenance

Approve the following Maintenance Personnel as listed for the Summer of 2024 as and when needed at the rate of \$12.00 per hour: General Fund will be utilized.

Name	
Chelsie Seckman	

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Waite _____ Buchanan _____ Clark _____ Lee _____ Long

4. Employee Transfers

Approve the transfer of Mercedes Tonnous, Psychologist Assistant/Teacher on Special Assignment at Zanesville Middle School to reflect Assistant Principal at Zanesville Middle School effective August 5, 2024 pending certification and background check. Salary will be AP10(0-4) Step 0, from the approved administrative salary schedule for 2024-2025.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Buchanan _____ Clark _____ Lee _____ Long _____ Waite

5. FMLA Leave of Absence

Approve the following employees as listed for FMLA Leave of absence:

Name	Dates
Brian Palmer	6/3/2024-12/3/2024
Taylor Schmuhl	6/13/2024-6/27/2024

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Lee _____ Long _____ Waite _____ Buchanan

J. SUPERINTENDENT'S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con't)

6. Supplemental Contracts

Approve the following Supplemental contracts as listed for the 2024-2025 school year pending required certification and background check:

First Name	Last Name	Season	Sport	Position	Exp.	Class
Darryl	Graves	Fall	Football	Freshman Coach	0	VII
Darryl	Graves	Fall	Football	August Practice	0	IX
Jason	Mills	Fall	Football	Varsity Assistant Coach	0	VI
Milford	Henry	Fall	Football	8th Grade Coach	0	VIII
Rivera	Chelsea	Fall	Cheerleading	Middle School Advisor	0	IX
Matthew	Winland	Winter	Archery	Head Coach	6	V
Cedric	Harris	Winter	Basketball - Boys	Varsity Head Coach	3	II
Cedric	Harris	Winter	Basketball - Boys	Summer Fitness	3	X
Cedric	Harris	Winter	Basketball - Boys	Fall Fitness	8	X
Jordan	Bouterse	Winter	Basketball - Boys	Associate Head Coach	3	V
Jordan	Bouterse	Winter	Basketball - Boys	Fall Fitness	6	X
Brady	Palmer	Winter	Basketball - Boys	Varsity Assistant Coach	2	VI
Tyler	Hardcastle	Winter	Basketball - Boys	JV Head Coach	2	VI
Tyler	Hardcastle	Winter	Basketball - Boys	Fall Fitness	2	X
Rian	Burrell	Winter	Basketball - Boys	Freshman Head Coach	1	VII
Cameron	Cox	Winter	Basketball - Boys	Coach - 8th Grade	1	VIII
Shaun	Spencer	Winter	Basketball - Girls	Varsity Coach	1	II
Shaun	Spencer	Winter	Basketball - Girls	Summer Fitness 1/2	1	X
Shaun	Spencer	Winter	Basketball - Girls	Fall Fitness 1/2	1	X
Kelvin	Grimmett	Winter	Basketball - Girls	Fall Fitness 1/2	4	X
Kelvin	Grimmett	Winter	Basketball - Girls	Associate Head Coach	6	V
Kelvin	Grimmett	Winter	Basketball - Girls	Summer Fitness 1/2	2	X
Melena	Moore	Winter	Basketball - Girls	Varsity Asst Coach	0	VI
Kylah	Morgan	Winter	Basketball - Girls	JV Coach	0	VI
Benjamin	Maniaci	Winter	Basketball - Girls	Middle School Coach - 8th Grade	3	VIII
Devyn	Bonner	Winter	Basketball - Girls	Middle School Coach - 7th Grade	2	VIII
Joel	Kunkle	Winter	Bowling	Varsity Coach	3	V
Scott	Aronhalt	1st Sem	Basketball/Other	ZHS Equipment Manager	19	VI
Scott	Aronhalt	2nd Sem	Basketball/Other	ZHS Equipment Manager	19	VI
Jason	Dille	Winter	Wrestling	Varsity Head Coach	3	IV
Zachary	Boring	Winter	Wrestling	ZMS Coach - 7th	3	VIII
Branden	Claypool	Winter	Wrestling	ZMS Coach - 8th	1	VIII
Carper	Tyrone(TJ)	Winter	Football	Winter Fitness	4	X

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Long _____ Waite _____ Buchanan _____ Clark

**J. SUPERINTENDENT'S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con't)**

7. Volunteers

Approve the following volunteers as listed for the Zanesville City Schools for the 2024-2025 school year pending appropriate backgrounds checks:

Name	Building	Type
Mike Young	ZHS	Volunteer Basketball Coach
Kyle Woerner	ZHS	Volunteer Basketball Coach
Camryn Seekatz	JME/NRE	Volunteer
Stephanie Dulude	ZHS	Band Volunteer
Jamie Shannon	ZHS	Band Volunteer
Kasey Rush	ZHS	Band Volunteer
Crystal Engle	ZHS	Band Volunteer
Kasey Cavanaugh	ZHS	Band Volunteer
Chris Cavanaugh	ZHS	Band Volunteer
Katherine Gordon	ZHS	Band Volunteer
Hannah Uppole-Ledford	ZHS	Band Volunteer
Fawn Sheppard	ZHS	Band Volunteer
Scott Sheppard	ZHS	Band Volunteer
Kyle Ledford	ZHS	Band Volunteer
Patricia Maines	ZHS	Band Volunteer
Debbie Bratton	ZHS	Band Volunteer
Lori Munyan	ZHS	Band Volunteer
Michael Spurlock	ZHS	Band Volunteer
Ron Poland	ZHS	Band Volunteer
Shannon Poland	ZHS	Band Volunteer
Jody Bratton	ZHS	Band Volunteer
Marion Murrey	ZHS	Band Volunteer
Justin Murrey	ZHS	Band Volunteer
Michael Ponsler	ZHS	Bowling
Ryan Harris	ZHS	Band Volunteer
Kylie Newsom	ZMS	Girls Basketball

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Long _____ Waite _____ Buchanan _____ Clark _____ Lee

**J. SUPERINTENDENT'S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con't)**

8. 21st Century Summer Program - Nurse

Approve the following personnel as listed for 21st Century programing for the summer of 2024 as and when needed at the rate of \$40 per hour pending certification and background check: 21st Century Federal funding, and or Muskingum Behavioral Health Grant and or Title 1 Funding will be used as and when needed:

Name
Beverly Guinsler

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Waite _____ Buchanan _____ Clark _____ Lee _____ Long

9. Extended Time

Approve Fred Roush, Transportation, to assist in the bus garage with bus repairs, when and as needed at his hourly rate.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Buchanan _____ Clark _____ Lee _____ Long _____ Waite

**J. SUPERINTENDENT'S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con't)**

10. Annual Salary Notification Correction - Classified

Approve a correction to the Annual Salary Notification for Richard Bradshaw, Transportation, to reflect Step 1 for 2024-2025.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Lee _____ Long _____ Waite _____ Buchanan

11. Employment - Certificated

Approve the following certificated personnel for the 2024-2025 school year, pending appropriate certification requirements and background checks:

Melena Moore - 3rd Grade Teacher at Zane Grey Intermediate

Experience: Step 0 College: Ohio University

Effective Date: August 16, 2024 Amount: BA+139

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Long _____ Waite _____ Buchanan _____ Clark

12. Resignation - Certificated

Approve the resignation of Lisa Melsheimer, Teacher at John McIntire Elementary, effective August 15, 2024. Reason for resignation is personal.

Approve the resignation of Bryan Cramer, Music Teacher and Assistant Band Director effective August 15, 2024. Reason for resignation is retirement.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Long _____ Waite _____ Buchanan _____ Clark _____ Lee

**J. SUPERINTENDENT'S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con't)**

13. Professional Development - OpenSciEd

Approve the following teachers as listed to be paid \$120.00 for OpenSciEd Professional Development at Zanesville High School on June 12, 2024: Title IIA Funding will be utilized.

Name		
Shane Boal	Gerald Hall	Heather Near
Allison Burkhart	Kasey Jones	Joseph Oliver
Adam Dollings	Michelle Neal	Jennifer Winland

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Waite _____ Buchanan _____ Clark _____ Lee _____ Long

14. Extended Time - Administrative Assistant/Librarian

Approve the extended time for the following individual as listed for the Summer of 2024 prior to the 2024-2025 school year. Rate of pay will be per diem rate, as and when needed:

Name	Position	Not to Exceed
Carol Cramer	Administrative Assistant	10 Days
Misty Eveland	Librarian - ZGE	10 Days

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Buchanan _____ Clark _____ Lee _____ Long _____ Waite

15. Summer School Employment - Administrator

Approve the following list of administrators as listed to manage all summer school 2024 programming at their assigned building site as and when needed pending certification and background check: 21st Century Federal funding, and or Muskingum Behavioral Health Grant and or Title 1 funding will be utilized to pay their hourly per diem for duties performed outside of their regular contractual hours:

Name
Judy Tolley

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Lee _____ Long _____ Waite _____ Buchanan

J. SUPERINTENDENT'S RECOMMENDATIONS – Doug Baker
BUSINESS RECOMMENDATIONS

16. Fieldtrip - Zanesville High School Band

Approval to be granted for the Zanesville High School Band Members to travel to Walt Disney World, Orlando, Florida on March 31, 2025. The trip will encompass Performance/Education/Team Building/Recreation. Students and Chaperones will be responsible for their trip cost and will have an opportunity to raise money through various fundraisers.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Long _____ Waite _____ Buchanan _____ Clark

17. Zanesville High School Band Camp

Approve for the Zanesville High School Band to travel to Kenyon College for Band Camp from July 21, 2024 to July 26, 2024. Estimated cost is \$400 per student and Fundraising, Boosters and Parents will help cover the costs.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Long _____ Waite _____ Buchanan _____ Clark _____ Lee

18. Reach Educational Services Agreement

Approve to enter into agreement with Reach Educational Services to provide educational services to 4 students during the summer term beginning on June 10, 2024 and ending on July 26, 2024. The amount will be \$6,300.00 for the month of June and \$6,300.00 for the month of July and shall not exceed the applicable amount without advanced approval.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Waite _____ Buchanan _____ Clark _____ Lee _____ Long

**J. SUPERINTENDENT'S RECOMMENDATIONS – Doug Baker
BUSINESS RECOMMENDATIONS (con't)**

19. New Story Agreement - Addendum

Approve an Addendum to the New Story Agreement to provide an additional 3 weeks of services for one student during the summer beginning June 3, 2024 and ending June 21, 2024. The cost is \$8,530.00.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Buchanan _____ Clark _____ Lee _____ Long _____ Waite

20. Learn Well Agreement

Approve to enter into agreement with Learn Well to provide educational services for a student while placed in a private facility. Rate will be \$48.75 per hour of instruction. The student is scheduled to receive 5 hours of educational services per week. An additional charge of 33% for every 3 hours of teaching which generates 1 hour of administrative and prep time.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Lee _____ Long _____ Waite _____ Buchanan

21. OpenSciEd Agreement

Approve OpenSciEd Professional Development for the 7-12 Science Department. Cost is \$7,000 for the Science Department at Zanesville Middle School, Zanesville High School and Zanesville Community High School. Zanesville City Schools and Zanesville Community High School Funding will be utilized.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Long _____ Waite _____ Buchanan _____ Clark

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
BUSINESS RECOMMENDATIONS (con’t)**

22. Multipurpose Building - Change Orders

Approve the following change orders with Summit Construction Company related to the construction of the multi-purpose building.

Change Order	Description	Amount
CO-004	Metal Building Revisions	\$ 8,335.20
CO-005	Utility Plan Revisions	22,388.77
CO-006	Gym Turf Alternate	781,682.73
CO-007	Added Hat Channel	756.37
	Net Total	\$813,163.07

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Long _____ Waite _____ Buchanan _____ Clark _____ Lee

23. Contract - Harbor Point Academy

Approve a contract with Harbor Point Academy located in Portsmouth, Virginia, to provide education services to one residential student for the 2023-2024 and 2024-2025 school years. Cost for 2023-2024 is \$158.00 per day for actual days enrolled. Cost for 2024-2025 is \$163.00 per day for actual days enrolled not to exceed 220 days.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Waite _____ Buchanan _____ Clark _____ Lee _____ Long

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
OTHER RECOMMENDATIONS**

K. REPORT/DISCUSSION ITEMS

L. BOARD COMMITTEE UPDATES

Legislative Liaison – Lori Lee
Student Achievement Liaison – Lori Lee
Audit Committee – Mike Young, Valencia Clark, Lori Buchanan
Insurance Committee – Valencia Clark
Buildings & Grounds Committee – Valencia Clark, Mindy Waite
Business Advisory Council – Lori Buchanan, Mindy Waite

M. CLOSING COMMENTS

N. EXECUTIVE SESSION

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

- _____ Personnel matters
 - _____ to consider the appointment of employee(s) [reemployment] or public employees or officials
 - _____ to consider the promotion or compensation of public employee(s) or officials
 - _____ to consider the dismissal, discipline, or demotion of employee(s) or students
- _____ to consider the investigation of charges or complaints of employee(s) or Students
- _____ to consider the purchase of property for public purposes

N. EXECUTIVE SESSION (con't)

_____ to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest

_____ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action

_____ conference with an attorney

_____ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees

_____ matters required by federal law or state statutes to be confidential

_____ specialized details of security arrangements

Time entered executive session: _____ a.m./p.m.

Time returned to public session: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Buchanan _____ Clark _____ Lee _____ Long _____ Waite

O. MEETING ADJOURNMENT

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Lee _____ Long _____ Waite _____ Buchanan